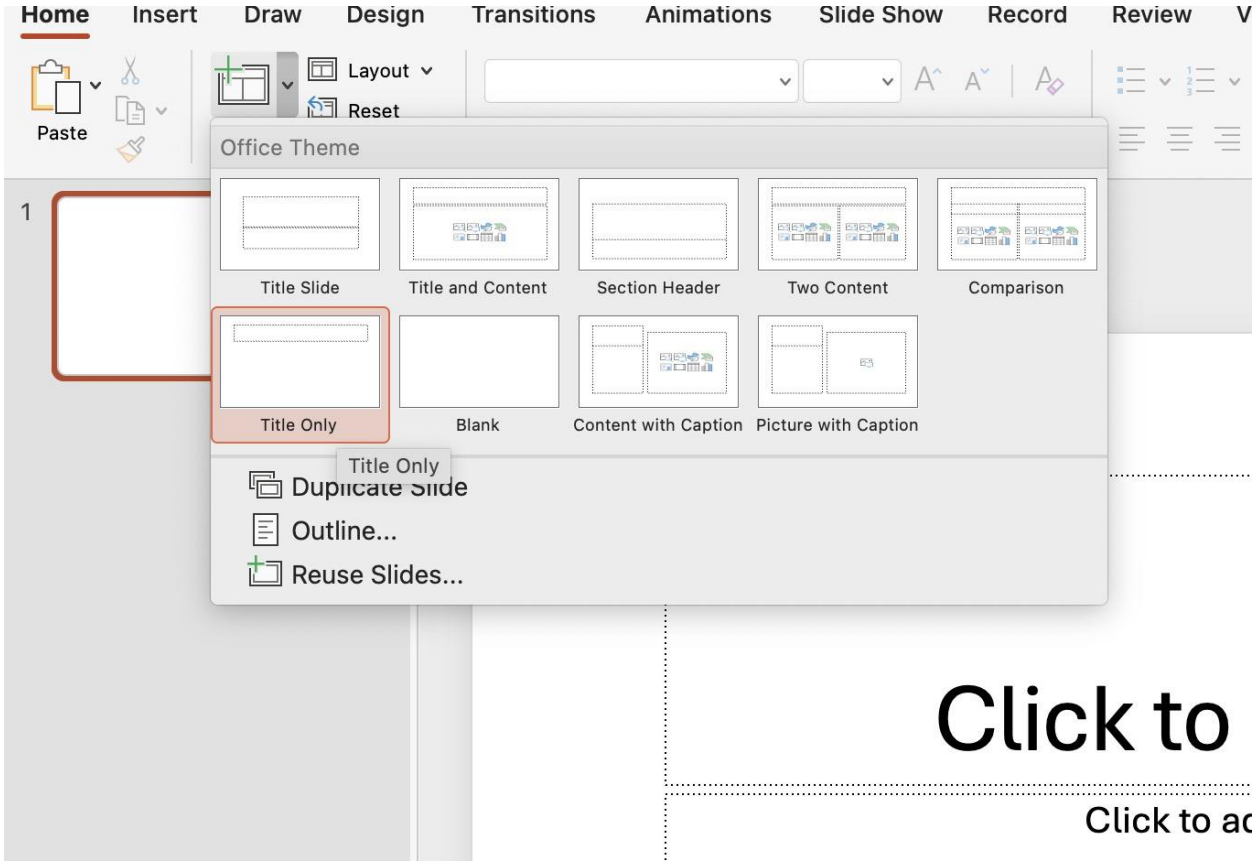
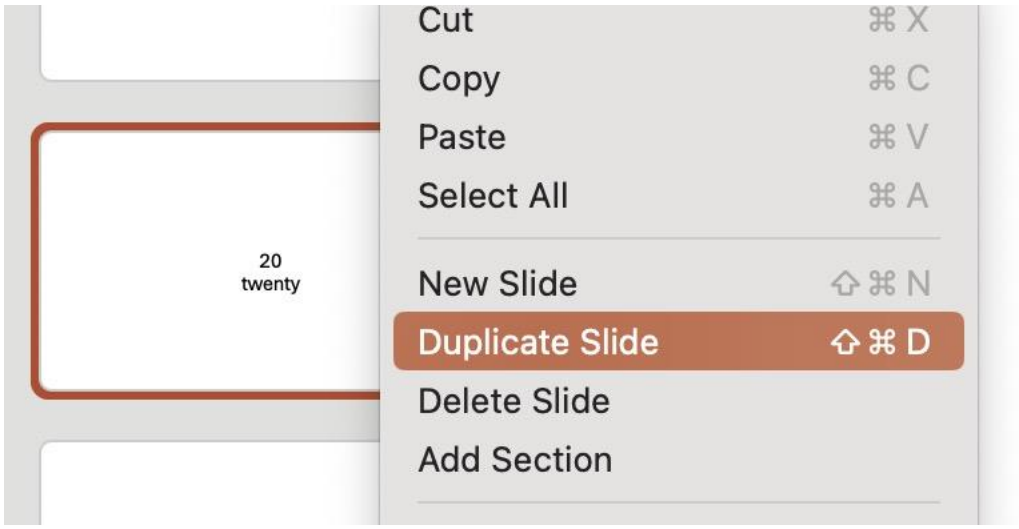
“CHEAT SHEET”: NUMBERS ACTIVITY PowerPoint

****This “cheat sheet” was designed to help you perform the BASIC steps to create a powerpoint program****

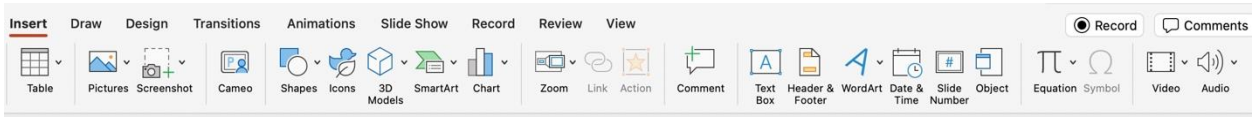
- **Home**
    - **Title Only**

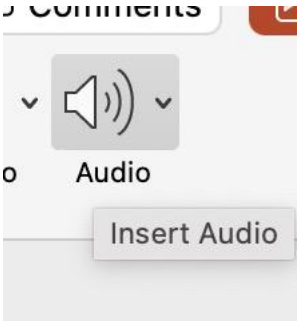


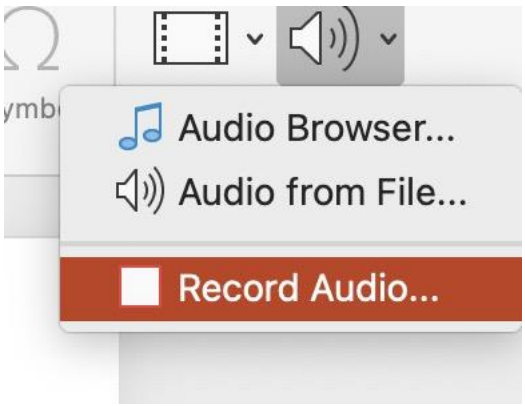
- **Duplicate OR**

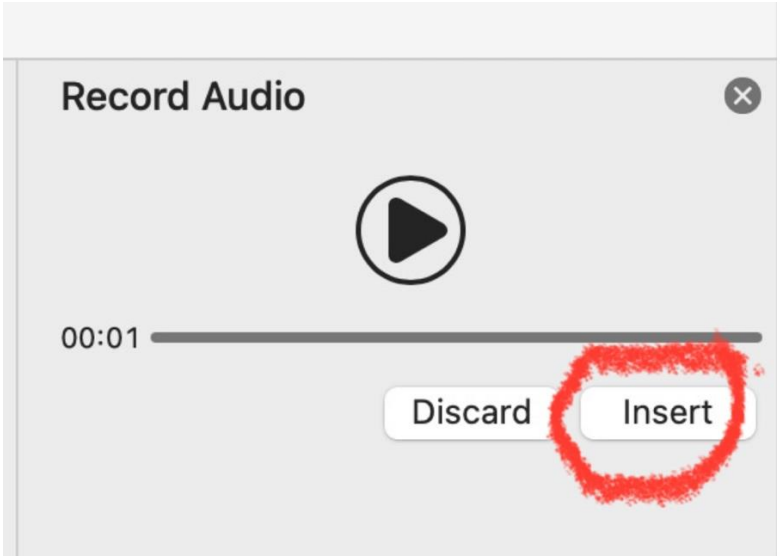


- **Copy (C)/Paste (V)**
  - **Command: C**
  - **Command: V**
- **Insert-Audio**








Record Audio
00:01
Discard
Insert

20
twenty
0:00.00